

**Controlled Unclassified Information (CUI)** is information the government, (or someone else for or on behalf of the government), creates or possesses that has safeguarding and dissemination controls on it per law, regulation, or government-wide policy. CUI is not classified information (e.g. Secret or Top Secret).

## Recognize CUI

- CUI might appear in:
  - Grant/contract terms and funding opportunities (esp. DoD, DARPA, NASA, etc.)
  - Sponsor communications (emails, attachments)
  - Non-disclosure agreements (NDAs) or data use agreements (DUAs)
- Look for labels or headers/footers with: **“CUI”, “CTI”, “CDI”, “NOFORN”, “Export Controlled”, “(U)”, “FOUO”**

## Unit RA Responsibilities

### DO:

- Flag possible CUI mentions to your **GCO\***
- Check the **FOA and NOA** for language about:
  - NIST SP 800-171
  - CUI Control Plans
  - DFARS 252.204-7012
  - Export Controls – contact [export.control@asu.edu](mailto:export.control@asu.edu)
  - Cybersecurity Maturity Model Certification 2.0 (CMMC 2.0)
- **Contact KE Information Security** if CUI handling will be required by the project
  - [Submit ServiceNow ticket](#) \*
- **Include CUI-related costs** in the proposal budget in consultation with KE (RTO and Export Control)
- Familiarize yourself with CUI including **training resources** at the [Research Security CUI page](#).






### DO NOT:

- Forward, screenshot, or download marked CUI
- Store CUI on your unit's computers or sharing tools such as SharePoint or Dropbox

## Quick Response Guide

If you see...	You should...
CUI language in a proposal or award	Notify your GCO and RTO: KE Information Security*
CUI-labeled email or file	Do not open/download/forward — contact RTO: KE Info Security*
FOA that mentions ITAR, EAR, or DFARS	Flag to Contracting Services and Export Control
Project will be subject to CUI requirements	Work with RTO to identify CUI-related budget costs.

## Need Help?

-  **Proposal GCO:** Run the *Notify PNT* activity on the ERA Funding Proposal (FP)
-  **Export Control:** [export.control@asu.edu](mailto:export.control@asu.edu)
-  **KE Information Security:** [Submit ServiceNow ticket](#)
-  **Contracting Services:** Email the *GCO Agreement Reviewer* listed on the ERA Agreement Task
-  **Research Security - CUI:** [researchcompliance.asu.edu](https://researchcompliance.asu.edu)
-  **CUI FAQs**

*\*Reminder: Do not forward, upload, or attach anything marked as CUI even when contacting the resources above.*