

Payments to Human Subjects for their participation

Research Subject compensation

- IRB considerations
 - Population and location of participants
 - Amount
 - Type/form
 - Source of funds
 - Timeline for payment
 - Payment upon completion or just participation

Payment is appropriate for the proposed activities and is not coercive.
- Requirements
 - FIN 421-05 <https://www.asu.edu/aad/manuals/fin/fin421-05.html>
 - FIN 401-03 <https://www.asu.edu/aad/manuals/fin/fin401-03.html>
- The IRB is not involved in reviewing or guiding researchers on logistics to pay research participants. We direct the researchers to their unit's Business Operations/Office for guidance.

For details, go to:

researchcompliance.asu.edu/human-subjects/special-considerations

Method	When to Use	Options	Considerations	How to Use
Physical Gift Cards	In-person studies	VISA Amazon Target, etc.	<ul style="list-style-type: none"> • Some cards, like VISA, charge an additional fee. These fees are typically allowable on a grant. • Is the vendor accessible to the subject? 	<ul style="list-style-type: none"> • Create Spend Authorization in WD <ul style="list-style-type: none"> • Store as cash in lock box OR in ASU-owned bank account • Purchase smallest number of gift cards possible • Create Requisition for Gift Card in WD
Electronic Gift Cards	Virtual studies	Hundreds available	<ul style="list-style-type: none"> • Tango Card: Participant selects their own gift card • NGC: Choose from hundreds of gift cards • Can be accessible for distribution by multiple administrators 	<ul style="list-style-type: none"> • Create Requisition for Gift Card in Workday • Select NGC or TangoCard
Physical Payments	In-person studies	Cash Check	<ul style="list-style-type: none"> • Cash helps to project anonymity • Cash storage is higher risk 	<ul style="list-style-type: none"> • Create Spend Authorization in Workday • Store as cash in lock box OR in ASU-owned bank account

*****Note that ASU does not have the infrastructure to successfully link PayPal, Venmo, Zelle, etc., profiles to ASU bank accounts. Using these types of payment providers for subject pay is highly discouraged at this time.***