**Assurance to Abide by the Requirements for Transporting Live Animals**

By reading and signing this document, the individual agrees to all conditions for transporting live vertebrate animals in non-DACT ASU vehicles or private vehicles that are outlined below and within the Institutional Animal Care and Use Committee’s Standard Institutional Guideline (IACUC SIG) for Off-Campus Transport of Animals by Laboratory Personnel.

* The vehicle to be used is in a working condition, licensed and inspected in accordance with State regulations to minimize the chances of a breakdown.
* The vehicle and its tires are suitable for the road types to be driven on.
* The vehicle will have sufficient temperature control (heating and air-conditioning) as needed to consistently maintain the animals at non-stressful temperatures.
* The vehicle will be free of any smells of potential predators (e.g., dogs) or strong chemical odors (e.g., perfumes) during transport of the research animals.
* Driving will be in such a manner to optimize safety. It is recommended that ASU personnel complete the [Authorized Driver Program](https://cfo.asu.edu/authorized-driver-process).
* Containers holding animals:
	+ will be placed securely so they do not shift during transport,
	+ will be placed such that they are not in direct sunlight during transport,
	+ will be opaque to reduce animal stress,
	+ will permit adequate ventilation for the animals,
	+ and will be sufficiently constructed so that allergens are contained and contamination risks are limited.
* Animals should not be left unattended within the vehicle, as closed, non-running vehicles can heat up quickly regardless of outside temperatures. If absolutely necessary to temporarily leave the vicinity of the vehicle, the vehicle will remain running with the doors locked and the containers holding the animals out of direct sunlight.
* The driver must have a valid US driver's license and current insurance on the vehicle. The driver's privately owned vehicle liability coverage is the primary coverage should an accident occur while operating the vehicle while on university business. Excess liability coverage may be provided by the State of Arizona for privately owned vehicles being operated for official university business.
* The State of Arizona does not provide coverage for physical damage to privately owned vehicles.
* ASU Risk Management must be notified of motor vehicle accidents as soon as possible. Contact insuranceservices@asu.edu for more information.

I assure that I and members of my lab who will transport animals will fully abide by the requirements described above and within the IACUC SIG for Off-Campus Transport of Animals by Laboratory Personnel.

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Name Signature Date